



WELCOME TO OUR NEWSLETTER

My Goal: To help you succeed in your business.

*"With 18+ years experience with Sage 100 Contractor,
and focus on Report Writing,
I've been able to help my 800+ Clients with Custom Reports,
and spreadsheet conversions,
saving you hours, sometimes weeks of work.*

Thank You for your business!"

Jim Schuett

WHAT'S INSIDE THIS ISSUE

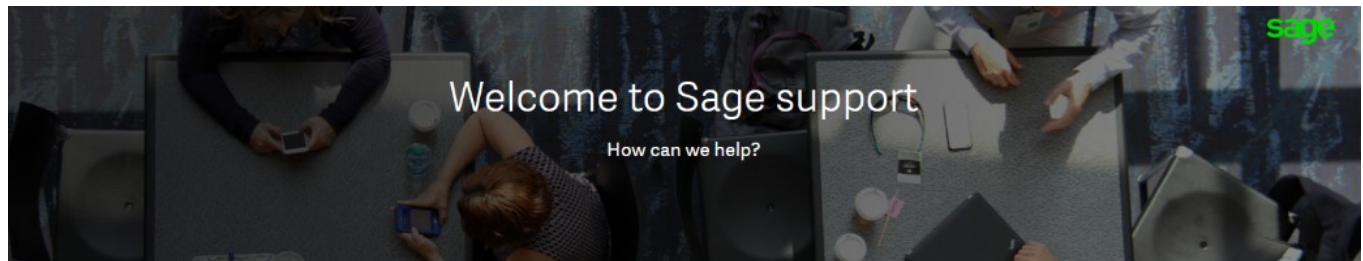
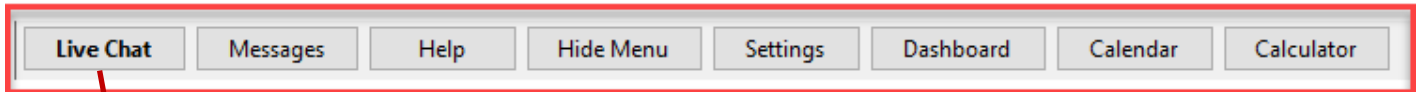
- ♦ **DID YOU KNOW?** ABOUT SAGE 100 CONTRACTOR (PG 2,3,4)
- ♦ **3 NEW CUSTOM REPORTS** (PG 5,6,7)
- ♦ **PLATINUM MEMBERSHIP: 30% DISCOUNT** ON REPORTS (PG 8)
- ♦ **NEW FEATURES** AT SAGE100REPORTS.COM (PG 9,10)



“DID YOU KNOW?” ABOUT SAGE 100 CONTRACTOR

PAGE 2

Sage options right on your screen!



Web chat is currently unavailable.

To access a wide variety of self-help resources,
click here:

[Sage City](#)



Need training? Have questions? Want guidance? We're here to help.

Let's get started!

Country or Region: Please Select... ▾

“DID YOU KNOW?” ABOUT SAGE 100 CONTRACTOR**PAGE 3****Sage options right on your screen!**

The diagram illustrates the Sage 100 Contractor interface and its documentation. At the top, a red box highlights the navigation bar with buttons: Live Chat, Messages, Help, Hide Menu, Settings, Dashboard, Calendar, and Calculator. Red arrows point from these buttons to specific documentation pages:

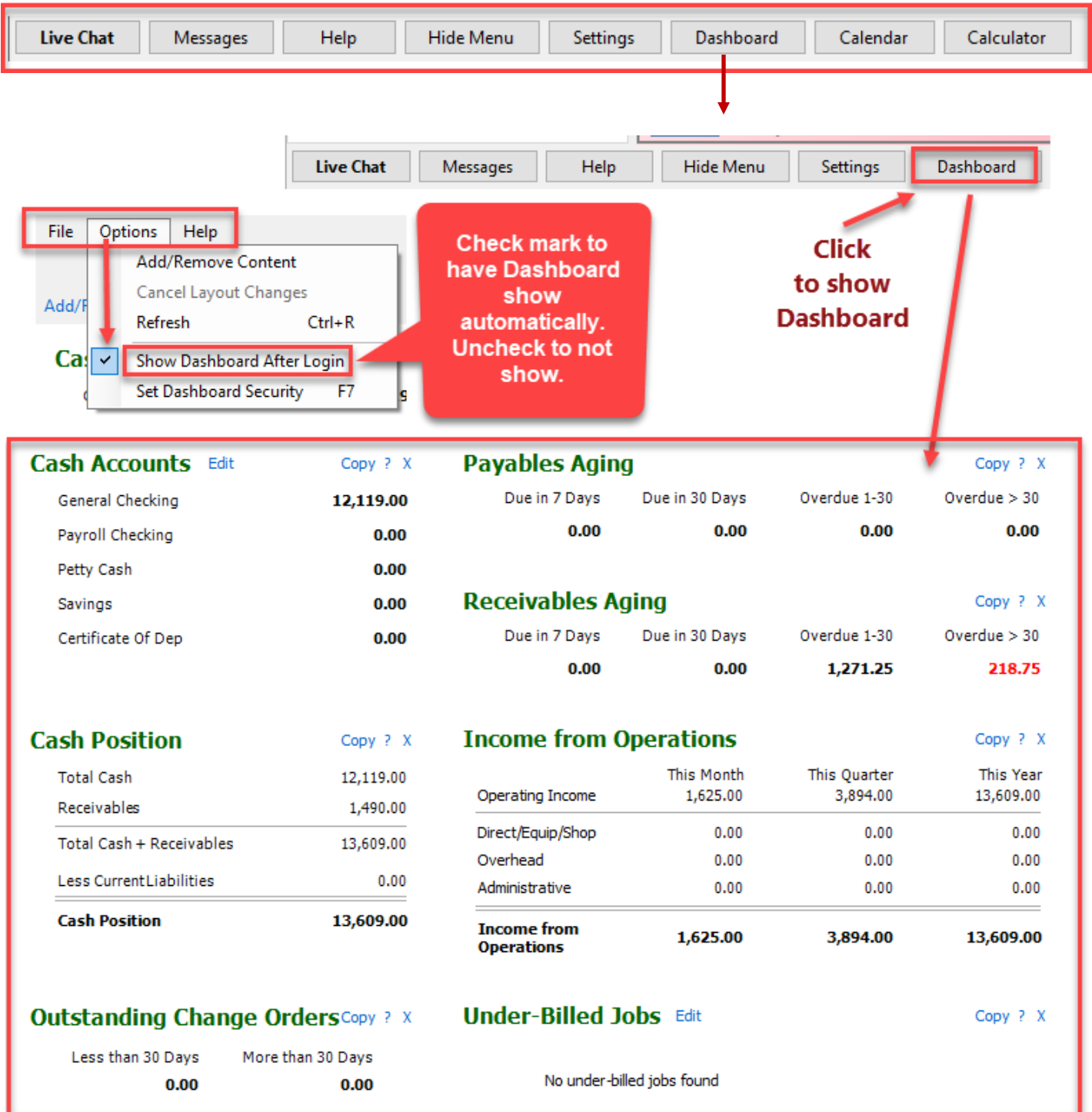
- Messages:** Points to a message window titled "Sage 100 Contractor tax and product update". The message states: "An update for Sage 100 Contractor version 22.3 (22.3.76) is available for download. This update includes payroll tax updates, enhancements, and fixes." It includes buttons for "Learn More..." and "Don't show this message again".
- Calendar:** Points to a calendar window titled "Calendar | 8-LDS 2020-0616". The calendar shows the month of June 2020, with the 23rd highlighted. It includes a "Go to Today" button and a note: "Click right mouse button to change day to Work or Off. Double click to import date."
- Calculator:** Points to a calculator window titled "Calculator". It includes a "Places" dropdown menu, a "Total" field, a "Memory" field, an "Entry" field, and a numeric keypad with buttons for M-, M+, =, /, *, -, Recall, 7, 8, 9, +, Pi, 1/x, 4, 5, 6, Sqrt, 1, 2, 3, Enter, Clear, 0, and .

The bottom section shows the Sage 100 Contractor main window and desktop area. The main window includes a "Contents" tab and an "Index" tab. The "Index" tab is selected, showing a list of topics: Welcome to Sage 100 Contractor, Working with 1-General Ledger, Working with 2-Accounting Reports, Working with 3-Accounts Receivable, Working with 4-Accounts Payable, Working with 5-Payroll, Working with 6-Project Management, Working with 7-Utilities, Working with 8-Equipment Management, Working with 9-Estimating (Parts and Assen), Working with 10-Scheduling, Working with 11-Service Receivables, Working with 12-Inventory, Working with 13-Review and Reporting, and Appendix A-Sage 100 Contractor Features. The "Appendix A-Sage 100 Contractor Features" section is expanded, showing "Basic Features" and "About the Sage 100 Contractor main window and desktop area". The "About the Sage 100 Contractor main window and desktop area" section describes the main window and desktop area, including a list of functions accessible from the desktop area: Process maps and User-defined shortcuts.

“DID YOU KNOW?” ABOUT SAGE 100 CONTRACTOR

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Sage options right on your screen!



Live Chat **Messages** **Help** **Hide Menu** **Settings** **Dashboard** **Calendar** **Calculator**

File **Options** **Help**

Add/Remove Content
 Cancel Layout Changes
 Refresh Ctrl+R
☒ **Show Dashboard After Login**
 Set Dashboard Security F7

Check mark to have Dashboard show automatically. Uncheck to not show.

Click to show Dashboard

Cash Accounts		Payables Aging	
		Due in 7 Days	Due in 30 Days
General Checking	12,119.00		
Payroll Checking	0.00	0.00	0.00
Petty Cash	0.00		
Savings	0.00		
Certificate Of Dep	0.00		

Receivables Aging		Income from Operations	
		This Month	This Quarter
Due in 7 Days	0.00	1,625.00	3,894.00
Due in 30 Days	0.00		
Overdue 1-30	1,271.25		
Overdue > 30	218.75		

Cash Position		Under-Billed Jobs	
		Less than 30 Days	More than 30 Days
Total Cash	12,119.00	0.00	0.00
Receivables	1,490.00		
Total Cash + Receivables	13,609.00		
Less Current Liabilities	0.00		
Cash Position	13,609.00		

No under-billed jobs found

More Next Month on the Dashboard & Choosing what to see on Dashboard.
See August 2020 Newsletter next month.

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\$675

**Go to Website
for PDF and
more info.
CLICK HERE**

[illegible]

NEW CUSTOM REPORTS

PAGE 6

05-02-02-17 Timesheet Sign-Off "No Injuries" \$525 [CLICK HERE](#)

TIMESHEET SIGN-OFF

Employee: Sanchez, Hugh**Emp #** 52

Pay Period: **Start:** **End:** **Record #** **Check #** **Check Date:**
 06/09/2019 06/15/2019 238 1439 06/21/2019

Date	Day	Pay Type	Hours	Pay Rate	Paygroup	Job #	Phase #	Cost Code #
06/10/19	Monday	1 Regular	8.00	\$19.00		201	2	6120.000
06/11/19	Tuesday	1 Regular	8.00	\$19.00		201	2	6120.000
06/12/19	Wednesday	1 Regular	8.00	\$19.00		201	2	6130.000
06/13/19	Thursday	1 Regular	8.00	\$19.00		201	2	6130.000
06/14/19	Friday	1 Regular	8.00	\$19.00		201	2	6130.000
Total Hours:			40.00					

Employee: Sanchez, Hugh**Pay Period End Date:** 06/15/2019

	Regular	Overtime	Premium	Sick	Vacation	Holiday	Total
HOURS:	40.00	0.00	0.00	0.00	0.00	0.00	40.00

	Piece Pay	Per Diem Pay	Misc Pay	Gross Pay	Deductions	Add Pay	Net Pay
DOLLARS:	\$0.00	\$0.00	\$0.00	\$760.00	\$137.38	\$0.00	\$622.62

Your Signature represents that the timesheet information above is accurate and complete.

Hugh Sanchez

Date

Supervisor

Date

DECLARATION OF NO INJURIES

I understand that any and all injuries are to be reported immediately to my supervisor.
 If I was injured on the job during the pay period noted above, I have already notified my supervisor.
 By signing this statement I am confirming that from 06/09/2019
 to today's date, I have not sustained an unreported injury while in the course and employment of
 of the company. I also acknowledge that I have taken work breaks as required by California labor law.
 I declare the above to be true and correct pursuant to the penalty of perjury of the laws of the
 State of California.

Employee Signature

Date / /

DECLARACIÓN DE NO LESIONES

Yo entiendo que cualquier y todas las lesiones deben ser reportados inmediatamente a mi supervisor.
 Si me lesiono en el trabajo durante el período de pago se ha señalado ya he notificado mi supervisor.
 Al firmar esta declaración estoy confirmando que a partir de 06/09/2019
 para la fecha de hoy, no he sufrido una lesión no declarada, mientras que en el curso y el empleo de
 la empresa. También reconozco que tomé descansos laborales como lo exige la ley laboral de California.
 Declaro lo anterior es verdad y correcta de acuerdo con la pena de perjurio de las leyes del Estado
 de California.

Firma del empleado

Fecha / /


**30% Off
Platinum
Members**

NEW CUSTOM REPORTS

PAGE 7

Don't miss billing all your T&M costs!

03-10-07-06 T&M Unbilled \$575 [CLICK HERE](#)



Managed Rite Construction

T&M Unbilled

06/27/20

T&M Unbilled

by Phase-Cost Code-Cost Type; Include Open Billing Status
 Cost Code 1510 to 1540, Billing Status = 1, Status =
 1, Period = 06 (Jun 2019),...

Record#	Trans#	Date	Description	Vnd/Emp/Equip	Hours	Cost Amount
Job: 222 Big Redwood Tree Hotel Phase: 0 - None						
Cost Code: 1510.000 Temp. Utilities						
Cost Type: 5 Other						
770	8123	06/15/19	Purchase Order	71 Burke Equipment Se		120.00
771	6395	06/15/19	Electric	125 Bailey Power Com		60.00
772	12336	06/15/19	Portable Toilet	75 Silva-Pearson Col.		70.00
773	56781	06/15/19	Purchase Order	73 Guthrie Disposal Co		166.85
Cost Code Total:						416.85
Cost Type Total:						416.85
Cost Code: 1520.000 Field Office & Sheds						
Cost Type: 5 Other						
96	SR-398155	05/04/19	Job Trailer - May	28 Murray Equipment R		215.00
Cost Code Total:						215.00
Cost Type Total:						215.00
Cost Code: 1540.000 Mobilize & Demobilize						
Cost Type: 1 Material						
214	651057	06/08/19	Forming	20 Ellis Lumber Co., Inc		35.83
Cost Code Total:						35.83
Cost Type Total:						35.83
Phase Total:						667.68
Grand Total:						667.68

30% Off
Platinum
Members

NEW MEMBERSHIPS

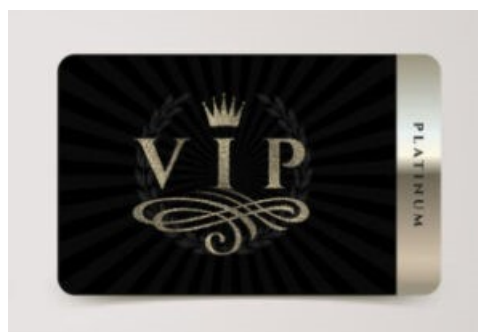
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SELECT SUBSCRIPTION LEVEL THAT FITS YOU BEST.

Go To Subscriptions: [CLICK HERE](#)

• **PLATINUM Subscription:**

- \$19.75/MONTH
- **30% Discount** on All Website Report Purchases (Replaces 20% Gold Discount)
- View Video Series on How to Write Custom Reports by Topic / Segment
- View Videos on using Sage 100 Contractor software
- View Video of Creating "Live" a complete Custom Report start to finish. (This shows all the steps, tools, problems, involved in report writing.)
- Introduction and video on using Sage Liberty Reports (coming soon)
- One 1-Hour One-on-One Personal Online Session annually on any Sage topic
- *And so much more!*



• **GOLD Subscription:**

- \$14.75/MONTH
- **20% Discount** on All Website Report Purchases (Replaces 10% Copper Discount)
- View "How to Write Custom Reports" Book by Table of Contents Topics
- No Charge, Group Online Report Writing Training Sessions (at least monthly)
- *And more...*



• **COPPER Subscription:**

- \$8.75/MONTH
- **10% Discount** on All Website Report purchases
- Newsletters
- Sage 100 Contractor News & Update Notifications
- Access to viewing Full List of Custom Reports
- PDF downloads of Custom Report Samples



Go To Subscriptions: [CLICK HERE](#)

NEW FEATURES ON OUR WEBSITE

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Reports-List ▾ Reports-Pictures ▾ NEW Reports Liberty Reports Special Features ▾ "How To" BOOK Subscriptions ▾ Newsletters ▾ Blog Contact ▾ Account Store

Special Features to Help You

Click on the Page of Interest Below:

"Did You Know This" about Sage 100 Contractor

New Reports Each Month

New Features in Our Website

Our "Special Features" Web Page
Groups all our Newsletter Pages
by Topic.

Easily find all the
"Did You Know"
"New Reports"
"New Features"
Together in one place.

"DID YOU KNOW?" ABOUT SAGE 100 CONTRACTOR



Your SAGE 100 CONTRACTOR
has many helpful areas when you have questions
or want to give Sage input.



Help Topics
What's New
Product Documents

User's Guide
Product Overview
Sage 100 Contractor and Your Business
Installation and License Administration Guide
Database and Company Administration Guide
Release Notes
Year-End Guide

NEW FEATURES AT SAGE100REPORTS.COM

Reports-List ▾ Reports-Pictures ▾ NEW Reports Liberty Reports "How To" BOOK Subscriptions ▾ Newsletters

SEARCH FOR REPORTS SEVERAL NEW WAYS:

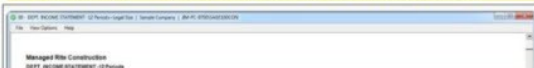
BY LIST: SEE THE DIFFERENCES BETWEEN REPORTS BY REPORT NAMES



01-General Ledger [Go To Store](#)

01-03-00-03 GL Acct Verification Report by Dept/SubAcct with Job
01-03-00-06 Bank Account Transaction List
01-03-00-08 Subcontractor Check History Report
01-03-00-10 Transaction Report By Date/Trans # with Details
01-03-00-15 Transaction Report By Period
01-03-00-20 Transaction Report By Account with Details

BY PICTURES: SEE THE REPORT SAMPLES WITH PRICES



REPORT 1 OF 3 NEW CUSTOM REPORTS

03-01-01-01 Job Summary Report~with Budget vs Actual, enter OH%
This report requires some customization. \$650

Go to Website for PDF and more info. [CLICK HERE](#)

File View Options Help

Enter these into Pop-up Screen when running the report.

Job Summary Report			
Report #03-01-01-01 Job Summary Report \$650			
This report requires some customization.			
186 Williams Post Office			
Project Status	Current	Original Contract: \$553,499.00	Department: 1-California Office
Budget		Actual Costs	
Hours	Amount	Hours	Amount
% of Revised Contract		% of Revised Contract	
% Actual		Variance	

30% Off Platinum Members

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Go to Website [CLICK HERE](#)



Table of Contents & Sample Pages



- > > Extensively detailed
- > > Pictures & Diagrams
- > > SQL Statement Section
- > > Choosing Tables
- > > Joining Tables
- > > Resource Section
- > > 270 pages

SEE BELOW:

- > [TABLE OF CONTENTS](#)
- > [SAMPLE PAGES](#)
- > [JIM'S COMMENTS](#)
- > [CLIENT COMMENTS](#)

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SAMPLE PAGES



SQL & IF THEN ELSE() & OTHER STATEMENTS				
These SQL and other statements are for reference only. Test each one used before relying on data.				
Primary Table: A/P Invoice Lines				
Report#	Report Name	Calc Name	Calc Description	
4-1-200	W - A/P Ledger Distribution	apinv/ledistrib	subaccount	
		IF apinv.subject <> 0 THEN apinv.subject ELSE 0		
4-1-200	W - A/P Ledger Distribution	apinv/subacct	subaccount	
IF apinv.subject <> 0 THEN apinv.subject	[SELECT] grab.income FROM grab WHERE grab.income = apinv.subject			
		and grab.chrt = (apinv.account) ELSE 0		
4-1-200	W - A/P Ledger Distribution	grab/income	SubAccount Description	
		[SELECT] grab.income FROM grab WHERE grab.income = apinv.subject and grab.chrt = (apinv.account)		
Primary Table: A/P Invoice Payments				
Report#	Report Name	Calc Name	Calc Description	
4-1-552	S - Payable Check Detail/In by Vendor	apinv/check	Job Number and name	
		IF apinv.pchrm = 0 THEN apinv.pchrm = apinv.jobname ELSE 0 NOINDEX		
Primary Table: A/P Invoice Payments				
Report#	Report Name	Calc Name	Calc Description	
4-1-521	2P - Invoice Link	apinv/initial	Invoice Balance	
		IF apinv.status = 0 THEN apinv.status ELSE 0		
4-1-523	2P - Invoice Link with Payments	apinv/initial	Amount excluding Voids	
		IF apinv.status = 0 THEN apinv.status ELSE 0		
4-1-521	2P - Invoice Link with Payments	apinv/initial	Relationship of Invoice Linking Balance and voids	
		IF apinv.status = 0 THEN apinv.status ELSE 0		
4-1-521	2P - Invoice Link-Land	apinv/initial	Line Total Discount	
		IF apinv.status <> 0 THEN apinv.status ELSE 0		
4-1-531	2P - Vendor Current A/cua	apinv/30day	120 Day Balance	
		IF apinv.status <> 0 THEN apinv.status ELSE 0		
4-1-531	2P - Vendor Current A/cua	apinv/30day	30 Day Balance	
		IF apinv.status <> 0 THEN apinv.status ELSE 0		
4-1-531	2P - Vendor Current A/cua	apinv/30day	60 Day Balance	
		IF apinv.status <> 0 THEN apinv.status ELSE 0		
4-1-531	2P - Vendor Current A/cua	apinv/30day	90 Day Balance	
		IF apinv.status <> 0 THEN apinv.status ELSE 0		
4-1-531	2P - Vendor Current A/cua	apinv/30day	Current balance	
		IF apinv.status <> 0 THEN apinv.status ELSE 0		
4-1-521	2P - Set to Pay Report	apinv/numme	Print all descriptions	
		IF apinv.pchrm = 0 THEN apinv.pchrm = apinv.jobname ELSE 0		
4-1-521	2P - Set to Pay Report	apinv/numme	Secondary Payes 3-6 to Pay	