



**Sage 100
REPORTS**

CUSTOM
REPORTS
Sage 100
Contractor

JIM SCHUETT
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**B2 BOTTOM-LINE
DESIGN SERVICES**
607 W Flannagon St.
Idaho Falls, ID 83402



NEWSPAPER

APRIL 1, 2021

NEWSPAPER STYLE

Our Client requested we try using a "Newspaper" format.



Let's see what you think of this new style. Please let me know. This "newspaper" is for you, so your input and suggestions are always welcome, ... and needed.



Thanks,
Jim Schuett

Multi-Job GANTT Chart

Managed Rite Construction				2017 JANUARY				
FIRST DAY OF WEEK = MONDAY >>> Enter "Chart Start Date" = 01/02/11				1/2	1/9	1/16	1/23	1/30
Job #	Name	Proj Mgr	WEEK NUMBER	1	2	3	4	5
1	Historical Job Costs							
201	Trappan Motel	Davis, John	XXXX					
221	Bike Path for Rite 66	Miller, David	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX
186	Williams Post Office	Davis, John	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX
223	Main Street Post Office	Davis, John	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX
224	Walking Shoes Shop	Davis, John	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX
287	Wood Elementary School	Davis, John	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX

No Entry, just run it!
Uses Job Start Date &
Est. Job Complete Date.
Details-See page 5



HAPPY EASTER

He is not here. He is risen.

This Easter, Find More Peace
and Joy through Jesus Christ



Enjoy the following Easter events.

- Explore Easter Week
- See an Easter video
- Experience Handel's Messiah

You are invited ... See page 7



**SAGE 100 CONTRACTOR
Version 22.4.44 Available**

See Brief Summary of
RELEASE NOTES

See Page 3

DID YOU KNOW?

PROJECT WORK CENTER

Details-See page 8

COME TO IDAHO



**3-DAY FAST-TRACK
REPORT WRITING**

TRAINING COURSE

Learn to write reports in
Sage 100 Contractor.

(1½ hrs. to Yellowstone!)

Details-See page 4

EMPLOYEE PAYROLL SUMMARY

PROVIDE FULL
PAY CHECK DETAILS
INCLUDING:

1. DEDUCTIONS
2. EMPLOYER COSTS
3. PAY RATES
4. JOBS WORKED

50% OFF

Details-See page 6.

SAVE YOUR REPORT

DON'T RISK
LOSING EVERYTHING

Details-See page 2





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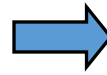
SAVE YOUR REPORT!

NEWSPAPER
APRIL 1, 2021



Writing a custom report?

**"SAVE YOUR REPORT
AFTER EVERY CHANGE**



...OR RISK LOSING EVERYTHING !"

HERE'S WHAT CAN HAPPEN
WHEN A SIMPLE ERROR OCCURS !

WC Summary Report~by Emp-WC-3a
WC Summary Report~by Emp-WC-3b
WC Summary Report~by Emp-WC-3c
WC Summary Report~by Emp-WC-3e
WC Summary Report~by Emp-WC-3h
WC Summary Report~by WC-Emp-2f

BEFORE: Printout of report being created. Next step is to add a column "Salary" then add the formula.

EMPLOYEES	CODE	GROSS PAY	1 REG	2 OT	3 2x	SUBTOTAL PAY	5 VACATION	6 HOLIDAY	TOTAL PAY	BONUSES	NET PAY	DIFFERENCES SUBTOTAL (-) BONUS	TOTAL (-) BONUS	Emp Status
THIS YEAR		10,800.00												
LAST YEAR														
WC TOTAL														
Employee:	EMPLOYEE NAME													
	3030		1,326.81			1,326.81	710.00	142.00	2,178.81					1
	3724		146.44			146.44			146.44					1
	5059		150.88	113.16		264.03			264.03					1
	5102		3,115.13	259.59		3,374.72			3,374.72					1
THIS YEAR		5,964.00	4,739.25	372.75		5,112.00	710.00	142.00	5,964.00					
LAST YEAR														
WC TOTAL														
Employee:														
	3030		389.81	189.00		578.81		126.00	704.81					1
	3724		63.00			63.00			63.00					1
	5102		4,732.88	1,021.78		5,754.66			5,754.66					1
THIS YEAR		6,522.48	5,185.69	1,210.78		6,396.47		126.00	6,522.47					
LAST YEAR														
WC TOTAL														

And this is what the screen looked like when the error message popped up.

Report Title Report Form Primary Table New Form Automatic New Page Automatic

EMPTY - ZIP - NOTHING HERE !

Sage 100 Contractor

An error has occurred while reading the report file:
'Input string was not in a correct format.'

The system will create the report with as much data as it could recover.

OK

All you can do is START OVER! . . . UNLESS you saved the report !!!



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SAGE VERSION 22.4

NEWSPAPER
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Sage 100 Contractor 2019 (SQL) Version 22.4 Release Notes - March 2021 *(Brief Summary)*

This section describes the new features and enhancements you will find in version 22.4.

Enhancements for the U.S. Edition

Sage 100 Contractor Version 22.4 includes the following enhancements specifically for the U.S. Edition:

Enhancements for 2020 1099 Reporting

In the **4-4 Vendors (Accounts Payable)** window, you can select a new **1 - Nonemployee Compensation** 1099 type. This type replaces the 1- Miscellaneous 1099 type, which was used in previous versions for the same purpose. After you upgrade Aatrix forms, you can select a new **1099 - NEC** form in the **4-5 Vendor 1099 Forms** window.

Also, we have replaced the **3 - Sole Proprietor** 1099 type, which was not used elsewhere in the application, with a new **3 - Attorney** type. The upgrade process will apply the new **1 - Nonemployee Compensation** 1099 type to any existing vendors that used the 3 - Sole Proprietor type in previous versions.

Note: In previous versions, the 3 - Sole proprietor type was handled and reported exactly like 1 - Miscellaneous (now 1 - Nonemployee Compensation).

Enhancements for 2020 ACA Reporting

To comply with new IRS regulations, we have made the following changes to the **5-2-1 Employees** window and the **7-1 Company Information** window:


- The IRS now requires you to identify individual coverage on line 8 of the 1095-B form.

To accommodate this change, we have added a new option to the **ACA Policy Origin Code** list in the **7-1 Company Information** window. The new option is **G. Health Reimbursement Arrangement (HRA)**.

FOR ALL
32 PAGES
GO HERE



Home & Resources



Clients & Service

Help Topics

What's New

Product Documents

GO HERE FOR FULL "NOTES"

- User's Guide
- Product Overview
- Sage 100 Contractor and Your Business
- Installation and License Administration Guide
- Database and Company Administration Guide
- Release Notes**
- Year-End Guide



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TRAINING COURSE: REPORTS

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APRIL 1, 2021

COME TO IDAHO

3-DAY FAST-TRACK

REPORT WRITING

Personal TRAINING COURSE

Become an Expert at writing Custom Reports in Sage 100 Contractor.

3-DAY PACKAGE

(4-HRS/Day)

SPECIALIST

\$2,400

Includes:

Training Materials Package*
3 Days 8am to 12pm
One-on-One Training
Hotel & Airfare Not Included

3-DAY PACKAGE

(6-HRS/Day)

PROFESSIONAL

\$3,000

Includes:

Training Materials Package*
3 Days 8am to 2pm
One-on-One Training
Hotel & Airfare Not Included

3-DAY PACKAGE

(8-HRS/Day)

AUTHORITY

\$3,600

Includes:

Training Materials Package*
3 Days 8-12pm, 1-5pm
One-on-One Training
Hotel & Airfare Not Included



* Training Materials Package:

1. Book; Hard copy, How to write Custom Reports.
2. Book; Digital copy, How to write Custom Reports.
3. Videos / Power Point Series
 - A. Step-by-Step How to video (1½ hours)
 - B. Library of Topic Videos



ADDITIONAL TRAINING PLANS AVAILABLE.



Over-looking the beautiful Snake River in Idaho Falls, Idaho.

We are 1½ hours from Yellowstone National Park.



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Multi-Job GANTT CHART

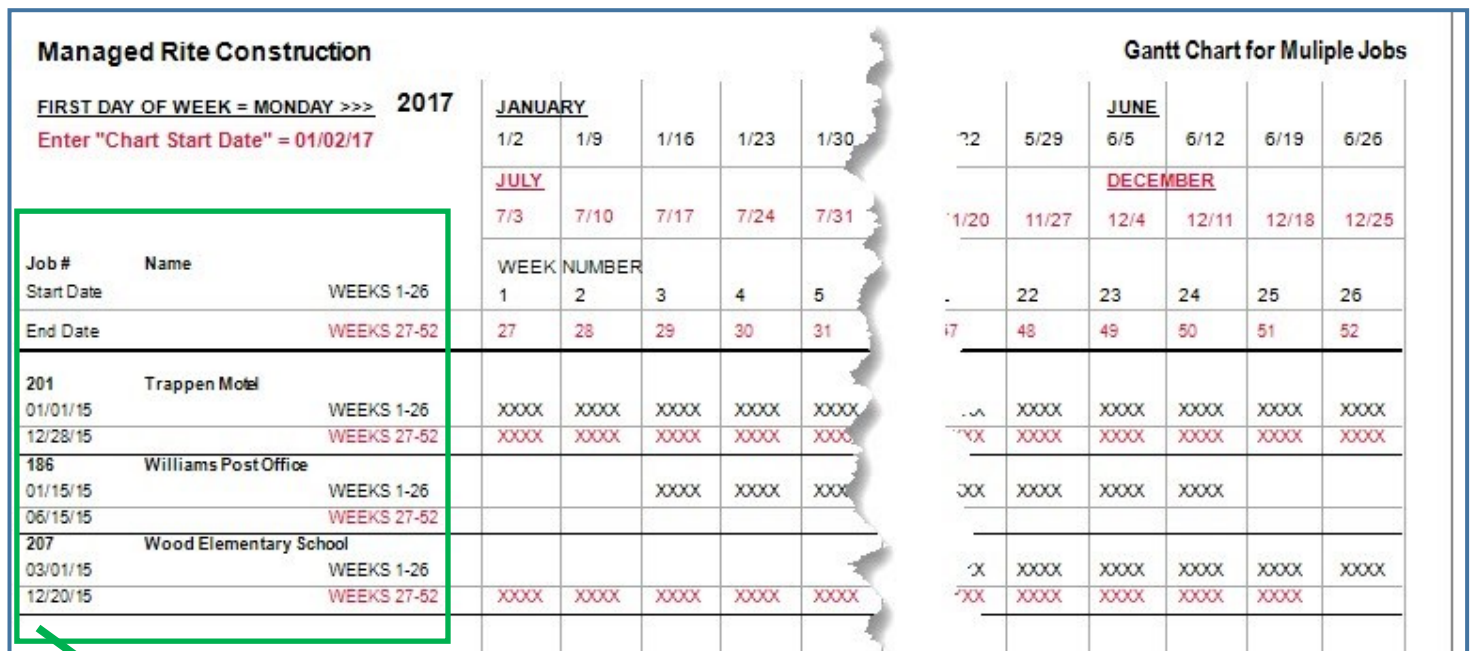
NEWSPAPER
APRIL 1, 2021

MULTI-JOB GANTT CHART

No Entry, just run it!

Uses Job Start Date & Est. Job Complete Date.

EASILY SPOT OVER-LAP CONFLICTS IN SCHEDULING JOBS



Job #	Name	Start Date	WEEKS 1-26	WEEKS 27-52
201	Trappen Motel	01/01/15	WEEKS 1-26	WEEKS 27-52
186	Williams Post Office	01/15/15	WEEKS 1-26	WEEKS 27-52
207	Wood Elementary School	03/01/15	WEEKS 1-26	WEEKS 27-52

\$675 RETAIL

SAVE \$180

APRIL 2021 PRICE

\$495



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EMPLOYEE PAYROLL SUMMARY

NEWSPAPER
APRIL 1, 2021

EMPLOYEE SUMMARY PAYROLL DETAILS

PROVIDE "EASY TO READ" PAYCHECK DETAILS (Including Employer Costs)

50% OFF Reg: \$695 **Now: \$345**

(VALID APRIL 2021 ONLY)

EMPLOYEE PAY PERIOD

SUMMARY OF PAYROLL CHECK DETAILS

Payroll Summary Report

20 Robinson, Kenneth

Period End	Rec#	Check#	Check Date	Regular	Overtime	Premium	Sick	Vacation	Holiday	Gross	Adds	Deduct	Net Pay
06/13/2015	252	78962	06/15/2015	816.27	62.79					879.06	287.00	327.48	838.58
HOURS:				39.00	2.00	0.00	0.00	0.00	0.00	Total Hours:		41.00	

Provide Your Employees with
This Summary of their Pay Period.

BELOW THEY CAN SEE:

1. THEIR DEDUCTIONS
2. EMPLOYER COSTS

TIMECARD LINES (HOURS ONLY)

Line #	Date	Hours	Reg	O/T	Prem	Job #	Cost Code #
1	06/12/15	8.00	20.93			207	6100
2	06/12/15	7.00	20.93			207	6100
3	06/12/15	8.00	20.93			207	6100
4	06/12/15	2.00		31.40		207	6100
5	06/12/15	8.00	20.93			207	6100
6	06/12/15	8.00	20.93			207	6100

TIMECARD PAYROLL CALCULATIONS

	Employee Cost	Employer Cost	Adds	Add / Deduct
1 Employee Social Security	72.30			
2 Employee Medicare	16.91			
3 Federal Income Tax	79.72			
4 CA State Income Tax	18.53			
5 CA State Disability	8.16			
7 CA Workers Comp Ins		211.43		
8 Employer Social Security		72.30		
9 Employer Medicare		16.91		
10 CA State Unemployment		0.00		
11 Federal Unemployment Tax		0.00		
14 Employee 401K	0.00			
15 Employer 401k Contributn		0.00		
16 Employer Pd. Health		54.00		
18 Small Tool Use		20.50		
19 Liability Insurance		70.09		
20 PW Benefit-Cash			287.00	
51 Employee 401K	43.95			
55 Employee 401K	87.91			
Pay Period Total	327.48	445.23	287.00	
Employee Total	327.48	445.23	287.00	

ABOVE THEY CAN SEE :
1. THEIR HOURS (Reg, OT, etc)
2. THEIR PAY RATES
3. JOBS THEY WORKED



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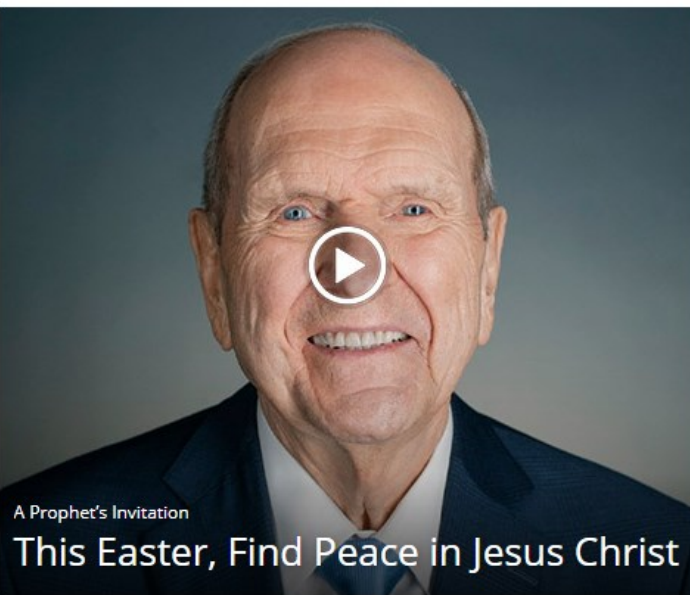
HAPPY EASTER—You're Invited!

NEWSPAPER
APRIL 1, 2021



THIS EASTER, FIND MORE PEACE AND JOY THROUGH JESUS CHRIST

Starting Today, Celebrate His Life, Teachings, and Sacrifice for You



*You are invited and welcome to attend our Easter Services & Activities
All this week leading up to Easter Sunday.*

<https://www.churchofjesuschrist.org>



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PROJECT WORK CENTER

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SAGE 100 CONTRACTOR

About Project Work Center

Did
You
Know?

The first time you open the **Project Work Center**, the job box displays the last job entered in the current company. However, you can also view any other available jobs in that company. After that, the last accessed job is the default when you open **Project Work Center**. If you have not created any jobs in your company, you are prompted to create one from the **3-5 Jobs (Accounts Receivable)** window when you open **Project Work Center**.

Project Work Center displays the following information for a selected job:

- A customizable menu tree displaying accessible menu commands.
- The **Project Hot List**.
- Contact and current financial information about the selected job.

HAVE YOU SEEN THIS?

**PROJECT
WORK
CENTER**
SAGE MENU # 6-12

SELECT
"ALL RECORDS"
OR A SPECIFIC
MENU ITEM
TO REVIEW

All Records
Change Orders
Correspondence
Daily Field Reports
Loan Draw Requests
Payable Invoices
Plan Records
Progress Billings
Proposals
Punch Lists
Purchase Orders
Receivable Invoices
Recurring A/P Invoices
Recurring A/R Invoices
Requests for Information
Requests for Proposal
Subcontracts
Submittals
Transmittals
Unitary Billings
Unitary Proposals

DRILL
DOWN
TO SEE
DETAILS

SEE INDIVIDUAL
LINE ITEMS
WHICH HAVE NOT
BEEN REVIEWED

SEE JOB INFO
IN THIS
SECTION

- CONTACT
- CONTRACT \$
- COST \$
- BUDGET \$
- CHG ORDER

MENU
WHICH
MENU ITEMS
YOU WANT
TO SEE
IN
YOUR LIST

6-12 Project Work Center for Job 207 - Wood Elementary School | Sample Company-2015

Job: 207 - Wood Elementary Sch

Hot List Filter: Daily Field Reports

Row	Record#	Transaction#	Description	Date
1			*** Field Reports ***	
2	1		Wall Sheet	06/25/2015
3	2		Wall Sheeting	06/26/2015
4	3		Wall Sheet	06/27/2015

Drill Down

Client	137 - City of Barstow	Phone	(999) 555-2222
Contact	Matt Tucker	Fax	
Email	mtucker@Rte66.org	Cell	
Contract Amount	2,796,181.38	Original Budget	2,396,564.00
Approved Changes	0.00	Budget for Changes	-15,552.00
Total Contract	2,796,181.38	Total Budget	2,381,012.00
Costs to Date	553,634.68	Costs as % Budget	23%

Customize Project Work Center Menu